Certified Odoo ERP Corporate Training

Package 1: Odoo for Retail Industry – Offline Batch

Organized By: Greenery Institute of Science and Technology (GIST) and Softsync ERP

Technical Partner: Softsync ERP

Duration: 5 Days

Class Days: Will be notified

Class Time: Will be notified

Class Hours: 2 Hours per day

Class Mode: Offline (Theory & Hands-on Lab)

Class Starting Date: Will be notified

Registration Starts From: Will be notified

Location: [GIST Training Facility / Client premises]

Meet Trainers:

1. Ridwanur Rahman Rifat
Odoo Trainer & Developer | Softsync ERP

2. Kaushik Ahmed Apu
Odoo Functional Consultant | Softsync ERP

About the Program

Retail businesses are moving from spreadsheets and disconnected tools to integrated ERP. This package is a practical, hands-on Odoo training for corporate teams, following real retail workflows from lead to cash and procure to pay through case studies and live exercises in an Odoo environment.

Who Can Join This Program?

This program is exclusively for corporate companies that are already working with Odoo. Nominated staff from the following teams can join:

- **Retail & distribution companies** currently using or implementing Odoo
- **Sales, CRM and e-commerce executives** working in Odoo
- **Procurement, store and warehouse managers** handling stock in Odoo
- **Accounts and finance professionals** using Odoo Accounting
- **POS and outlet managers** running retail operations
- **Business owners, operations managers and IT / ERP coordinators** of Odoo-using companies

Certificate Details

Participants who pass the practical assessment and viva will receive a joint certificate from Greenery Institute of Science and Technology and Softsync ERP.

Module

Package 1: Odoo for Retail Industry (5 Days)

Day	Item of Topic	Topic Session	Lab Session
Day 1	**Odoo Foundations & CRM**	• Odoo interface and navigation • Company, users and access rights • CRM pipeline, leads, opportunities and activities	• Set up a company database and build a sales pipeline
Day 2	**Sales Management**	• Products and variants • Pricelists and discounts • Quotation to sales order • Invoicing policies	• Create a quotation, confirm an order and invoice a customer
Day 3	**Purchase & Inventory**	• Vendors, RFQ and purchase orders • Receipts and deliveries • Warehouses, locations and reordering rules • Stock valuation	• Run a full procure-to-stock cycle with replenishment rules
Day 4	**Accounting**	• Customer invoices and vendor bills • Payments and taxes • Bank reconciliation • Financial reports	• Post and reconcile transactions and review the reports
Day 5	**Point of Sale & Final Assessment**	• POS configuration • Sessions, payment methods and receipts • Integration with inventory and accounting • Retail end-to-end workflow	• **Final Assessment: Practical case exercise**

Learning Outcomes

- **Business Workflow Skills**.
- **Inventory & Retail Operation**
- **Accounting & Reporting**
- **Implementation Readiness**

Prepared By

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